

**VICTIM ADVOCATE**  
**KING COUNTY PROSECUTING ATTORNEY'S OFFICE**  
**Annual Salary Range: \$34,461.26 – 44,815.29/Hourly Rate Range 41: \$18.86 - \$24.52**  
**Job Announcement No.:D03-27**  
**Open: 8/6/2003 Close: 8/15/2003**

**Who May Apply:** This position is open to all qualified candidates.

**Where to Apply:** Send required materials to Heidi Parkington, Personnel Director, King County Prosecuting Attorney's Office, W554 King County Courthouse, 516 Third Avenue, Seattle, WA 98104 or e-mail: [attorney-hr.prosecuting@metrokc.gov](mailto:attorney-hr.prosecuting@metrokc.gov) by **August 15, 2003**.

**Work Location:** King County District Court, East Division, Redmond Courthouse (Domestic Violence Court), 8601 160<sup>th</sup> Avenue NE, Redmond.

**Work Schedule:** 35 hour work week, Monday – Friday, 8:30 am – 4:30 pm.

**Forms and Materials Required:** Resume and cover letter.

**Primary Job Functions Include:** Responsibility for high volume caseload management of misdemeanor domestic violence cases referred for filing. The victim advocate is responsible for the earliest possible contact with the victim of a reported domestic violence incident and will maintain contact, support and services throughout prosecution of the case. The first priority of such contact will be to assess the victim's immediate and ongoing safety needs. The advocate will also inform victims of their rights and options in the handling of cases; prepare them for court proceedings; and accompany them to court and interviews if necessary. The advocate will consult with the prosecutor and other DV Court team players on a regular basis, with an emphasis on providing victim input. The advocate will provide the victim with appropriate referrals to public and community-based agencies for long-term support, counseling, safe housing or other needs.

**Qualifications:** Demonstrated expertise in the areas of domestic violence, criminal justice and court-based advocacy. Demonstrated knowledge of safety issues, domestic violence dynamics, counseling and crisis intervention responses, and of criminal justice systems in King County. Demonstrated ability to work effectively with persons in crisis, and with diverse populations. Demonstrated ability to work within and across systems. Excellent oral and written communication skills are necessary. Excellent problem-solving skills. Demonstrated ability to work independently. Considerable knowledge of community resources. Masters level in social work or related field preferred; experience may substitute for formal education.

**Special Requirements:** The person assigned to this position must pass a Criminal History check and be able to occasionally lift and move boxes of documents, sometimes up to 30 lbs., sit and stand for extended periods of time.

**Union Membership:** Positions in this classification are represented by Teamsters Local 117.

**EOE**